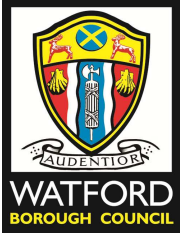


## APPENDIX



Wiggenhall Depot • Wiggenhall Road  
Watford • Hertfordshire • WD18 OFB  
Tel 01923 226400 Fax 01923 278100  
Website [www.watford.gov.uk](http://www.watford.gov.uk)  
Head of Service – Alan Gough

enquiries to Jamie Sells  
phone no 01923 278496  
our reference sch4/EPA/con4  
your reference  
date 04 October 2013

Dear Company Secretary

**Re: Consultation and Review - Abandoned shopping and luggage trolleys, Schedule 4 Environmental Protection Act 1990, as amended.**

Watford Borough Council has recently outsourced its Waste and Recycling, Street Cleansing and Parks and Open Spaces services and their joint administrative functions to its partner, Veolia Environmental Services (UK) Ltd., who will continue to deliver and administer those services locally from Wiggenhall Depot.

The Council now wishes to consult and review its previous operation of Schedule 4 with a view to making a further resolution to apply Schedule 4 of the EPA 1990 as amended under its new service arrangements.

As before, the implementation of Schedule 4 will allow the Council, via its authorised partner, to seize any retail or luggage trolley abandoned on the highway or other open public place without Notice, or from other private land after serving Notice on the land owner, provided that the land concerned does not form part of the trolley owner's land designated for trolley use or storage.

Where the owner of a seized abandoned trolley is readily identifiable Schedule 4 requires that its owner be given Notice of its seizure within 14 days of that action, setting out where the trolley can be collected from and the fees and charges payable to cover the cost of its seizure and storage. After a minimum of 6 weeks from seizure any uncollected trolley may be legally disposed of as seen fit by the Council and its authorised partner who under the provisions of the Act may then recover from the trolley owner all incurred seizure, storage and disposal costs, as reasonably reflect the actual cost of operating Schedule 4, as a debt due.

The new resolution charges that would apply for the seizure, storage and disposal of each abandoned trolley, inclusive of VAT, are currently proposed as follows:

1) Trolley seized and removed from:

- i) Highway or open space £31.00
- ii) Water bodies and margins £42.00
- iii) Private land £48.00 (includes Notice to landowner/occupier)



- |             |   |
|-------------|---|
| 2) Storage  | £6.20 up to the notice expiry period and then an additional £4.80/week or part week for any requested storage extension agreed thereafter |
| 3) Disposal | £1.80 (taking account of current materials prices and handling/carriage costs).   |

Where the trolley owner fails to pay any debt due on first demand then the owner may be liable to further debt recovery charges as may be incurred and claimed by the Council and/or its partner.

In addition to the above and subject to service commitments, it is also proposed that owners wishing to have their trolleys delivered back to their local premises may do so at an additional charge as may be agreed with the Council's partner.

Schedule 4 also permits separate partnership arrangements between the Council and individual trolley owners for the collection and return of abandoned trolleys. Where individual partnerships are developed with the Council, either directly or as consented via its authorised partner, then the ability to recover charges directly under the provisions of Schedule 4 will no longer apply to those specific partnerships.

You are therefore invited to comment on the above proposed application of Schedule 4, with Veolia Environmental Services (UK) Ltd acting as its authorised service delivery and administrative partner. These may include any views you may have on developing partnership arrangements.

Please ensure that any comments you may have are received by no later than 4 p.m. on 6 September 2013 to help inform officers and Cabinet at its meeting on 7 October 2013. All consultation responses should be sent to the address given below:

Mr Jamie Sells  
Client Manager Waste and Recycling  
Corporate Strategy and Client Services  
Watford Borough Council  
Town Hall  
Watford  
Herts  
WD17 3EX

Or by email to: [jamie.sells@watford.gov.uk](mailto:jamie.sells@watford.gov.uk) with the subject title 'EPA Schedule 4 consultation response'.

Until the effective resolution date all abandoned trolleys may be collected by their owners free of all seizure, storage and disposal charges, allowing the Council and Veolia to monitor the effect of that relaxation and to foster open dialogue with the potential for partnership development during the consultation period.

A consultation letter will also be issued to your store management operating within the Borough of Watford.

Yours sincerely



Alan Gough  
**Head of Community & Customer Services**  
Watford Borough Council