

Part A

Report to: **Audit Committee**

Date of meeting: **Thursday, 30 July 2020**

Report author: **Interim Head of Finance**

Title: **Committee Work Programme**

1.0 **Summary**

- 1.1 To revise the Audit Committee's Work Programme In light of the changes brought about by the Covid 19 crisis.
- 1.2 In April 2020 the MHCLG published The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 (SI 404/2020). These extend the statutory audit deadline for 2019/20 for all local public authorities in England, apart from health service bodies.
- 1.3 For local authorities the publication date for audited accounts will move from 31 July 2020 to 30 November 2020. This is to provide local authorities more flexibility, the requirement for the public inspection period to include the first 10 working days of June has been removed. Instead they must commence the public inspection period on or before the first working day of September 2020, and should give notice of the period planned. This means that draft accounts must be approved by 31 August 2020 at the latest.
- 1.4 The timetable below takes into account the change above.

2.0 **Recommendations**

- 2.1 That the Committee considers and makes necessary changes to its Work Programme.

Contact Officer:

For further information on this report please contact: -

Nigel Pollard, Head of Finance (Shared Services)

Telephone extension: 7198

email: nigel.pollard@threerivers.gov.uk

Report approved by: Alison Scott, Director of Finance

3.0 Detailed proposal

3.1 The work programme is presented at each meeting of the Committee to enable any changes to be made and to provide Members with updated information on future meetings. The programme of reports scheduled to be presented to this Committee in financial year 2020/21 and 2021/22 are shown below;

Date	Reports
<u>Financial Year 2020/21</u>	
30 July 2020	<ul style="list-style-type: none"> ▪ SIAS Annual Assurance Statement and Internal Audit Annual Report 2019/20 ▪ Fraud Annual Report 2019/20 ▪ Annual Governance Statement 2019/20 ▪ Treasury Management Annual Report 2019/20 ▪ Freedom of Information 2019/20 ▪ Revised 2020/21 Audit Plans ▪ Standing items
17 September 2020	<ul style="list-style-type: none"> ▪ Draft Statement of Accounts 2019/20 ▪ SIAS Board Annual Report 2019/20 ▪ Ombudsman report ▪ Standing items
25 November 2020	<ul style="list-style-type: none"> ▪ Treasury Management Mid-Year Report 2020/21 ▪ External Auditors Annual Audit Letter 2019/20 ▪ Risk Management Strategy ▪ Draft Treasury Management Strategy 2021/22 ▪ Freedom of Information 2020/21 ▪ External Auditors Report and Approval of the 2019/20 Statement of Accounts ▪ Standing items
11 March 2021	<ul style="list-style-type: none"> ▪ External Audit Certification Work Report 2020/21 ▪ Accounting Policies 2020/21 ▪ SIAS Internal Audit Plans 2021/22 ▪ External Auditor Audit Plan 2020/21 ▪ RIPA ▪ Standing items
<u>Financial Year 2021/22</u>	
July 2021	<ul style="list-style-type: none"> ▪ External Auditors Report and Approval of the 2020/21 Statement of Accounts ▪ SIAS Internal Audit Annual Report 2020/21 ▪ Fraud Annual Report 2020/21 ▪ Annual Governance Statement 2020/21 ▪ Treasury Management Annual Report 2020/21 ▪ Freedom of Information 2020/21 ▪ Standing items

Standing items are: -

- SIAS Internal Audit Progress Report
- Committee work programme

The 2019/20 annual statement accounts are to be produced and signed by the council's Chief Financial Officer by 31 August for the preceding financial year. The audited accounts need to be agreed and signed by Committee by 30 November.

4.0 Implications

4.1 Financial

4.1.1 The Shared Director of Finance comments that there are no financial implications of this report.

4.2 Legal Issues (Monitoring Officer)

4.2.1 The Head of Democracy and Governance comments that there are no legal implications of this report.

4.3 Equalities, Human Rights and Data Protection

4.3.1 There are no implications of this report.

4.4 Staffing

4.4.1 There are no implications of this report.

4.5 Accommodation

4.5.1 There are no implications of this report.

4.6 Community Safety/Crime and Disorder

4.6.1 There are no implications of this report.

4.7 Sustainability

4.7.1 There are no implications of this report.

Background papers

No papers were used in the preparation of this report.