

Part A

**Report to:** Annual Council

**Date of meeting:** 19 May 2020

**Report author:** Mayor / Democratic Services Manager

**Title:** Notification to Council of Members of the Cabinet and Portfolio Holders

## 1.0 Summary

1.1 Part 4 Section 1.1 vii of the Council's Constitution requires the Mayor to advise Council on the composition and constitution of the Executive for the coming year and the names of the Councillors he has chosen to be members of the Executive.

## 2.0 Risks

### 2.1

| <b>Nature of risk</b>                | <b>Consequence</b>  | <b>Suggested Control Measures</b>                            | <b>Response</b><br>(treat, tolerate, terminate or transfer) | <b>Risk Rating</b><br>(combination of severity and likelihood) |
|--------------------------------------|---|--|---|--|
| The Mayor does not appoint a Cabinet | It is a legal requirement for the Mayor to appoint between 2-9 councillors to be on the Executive | Mayor reminded of the legal requirement to appoint a Cabinet | Treat   | 2  |

## 3.0 Recommendations

3.1 Council is asked to note the appointments made by the Mayor as outlined in paragraph 4.1 of the report.

### **Further information:**

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**Report approved by:** Group Head of Democracy and Governance

#### 4.0 **Detailed proposal**

4.1 The Portfolio Holders' responsibilities for 2020/21 are as follows:

4.1.1 **Mayor Peter Taylor**, 53 Oxhey Avenue, Watford, WD19 4HB

Portfolio Holder for strategic partnerships, external relationships and community safety.

**Councillor Karen Collett**, 63 Forest Road, Watford, WD25 7QP

Deputy Mayor and Portfolio Holder for **Community** – equalities, community cohesion, refugees, community engagement, third sector and community groups (outreach and impact) and community services (play/culture/sport, environmental health and licensing).

**Councillor Stephen Johnson**, 124 Ridge Lane, Watford, WD17 4SY

Portfolio Holder for **Property and Housing**, including the Property Investment Board, WBC asset base and private sector housing.

**Councillor Iain Sharpe**, 36 Oxhey Road, Watford, WD19 4QQ

Portfolio Holder for **Regeneration and Development** – Development Management, Planning Policy and Economic Development, Transport, Building Control, Parking and Projects and Major Projects.

**Councillor Mark Watkin** 27 Elizabeth Court, 170 Hempstead Road, Watford, WD17 4LR

Portfolio Holder for **Resources and Customer Service** – Facilities Management, Emergency Planning & Business Continuity, Procurement, Legal & Democratic Services, Risk Management, Human Resources, Section 151, Customer Services and Shared Services.

**Councillor Tim Williams**, 1 Lamb Close, Watford, WD25 0TB

Portfolio Holder for **Client Services** – including outsourced services, client services, contract management and commissioning framework

## 5.0 **Implications**

### 5.1 **Financial**

5.1.1 The Shared Director of Finance comments that there are no financial implications relating to this report

### 5.2 **Legal Issues** (Monitoring Officer)

5.2.1 The Group Head of Democracy and Governance comments that the appointment of councillors to the cabinet is entirely within the gift of the Mayor.

### 5.3 **Equalities, Human Rights and Data Protection**

5.3.1 There are no further implications

### 5.4 **Staffing**

5.4.1 None

### 5.5 **Accommodation**

5.5.1 None

### 5.6 **Community Safety/Crime and Disorder**

5.6.1 None

### 5.7 **Sustainability**

5.7.1 None

## **Appendices**

None

## **Background papers**

No papers were used in the preparation of this report.