

Part A

Report to: **Audit Committee**

Date of meeting: **Thursday, 12 March 2020**

Report author: **Interim Head of Finance**

Title: **Work Programme**

1.0 **Summary**

1.1 To review and make necessary changes to the Audit Committee's Work Programme

2.0 **Risks**

2.1 There are no risks associated with the decisions members are being asked to make.

3.0 **Recommendations**

3.1 That the Committee considers and makes necessary changes to its Work Programme.

Further information:

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Report approved by: Alison Scott – Shared Director of Finance

4.0 **Detailed proposal**

4.1 The work programme is presented at each meeting of the Committee to enable any changes to be made and to provide Members with updated information on future meetings. The programme of reports scheduled to be presented to this Committee in financial year 2020/21 and 2021/22 are shown below;

Date	Reports
<u>Financial Year 2020/21</u>	
July 2020	<ul style="list-style-type: none"> ▪ External Auditors Report and Approval of the 2019/20 Statement of Accounts ▪ SIAS Internal Audit Annual Report 2019/20 ▪ Fraud Annual Report 2019/20 ▪ Annual Governance Statement 2019/20 ▪ Treasury Management Annual Report 2019/20 ▪ Freedom of Information 2019/20 ▪ Standing items
September 2020	<ul style="list-style-type: none"> ▪ External Auditors Annual Audit Letter 2019/20 ▪ SIAS Board Annual Report 2019/20 ▪ Ombudsman Annual report ▪ Standing items
December 2020	<ul style="list-style-type: none"> ▪ Treasury Management Mid-Year Report 2020/21 ▪ Risk Management Strategy ▪ Draft Treasury Management Strategy 2021/22 ▪ Freedom of Information 2020/21 ▪ Standing items
March 2021	<ul style="list-style-type: none"> ▪ External Audit Certification Work Report 2020/21 ▪ Accounting Policies 2020/21 ▪ SIAS Internal Audit Plans 2021/22 ▪ External Auditor Audit Plan 2020/21 ▪ RIPA Annual Report ▪ Standing items
<u>Financial Year 2021/22</u>	
July 2021	<ul style="list-style-type: none"> ▪ External Auditors Report and Approval of the 2020/21 Statement of Accounts ▪ SIAS Internal Audit Annual Report 2020/21 ▪ Fraud Annual Report 2020/21 ▪ Annual Governance Statement 2020/21 ▪ Treasury Management Annual Report 2020/21 ▪ Freedom of Information 2020/21 ▪ Standing items

Standing Items are:-

- SIAS Internal Audit Progress Report
- External Audit Progress Report – Recommendations
- Annual Governance Statement – Action Plan update

4.2 The annual statement accounts are to be produced and signed by the council's Chief Financial Officer by 31 May for the preceding financial year. The audited accounts need to be agreed and signed by Committee by 31 July.

Implications

5.1 Financial

5.1.1 The Shared Director of Finance comments that there are no financial implications in this report

5.2 Legal Issues (Monitoring Officer)

5.2.1 The Head of Democracy and Governance comments that there are no legal implications in this report.

5.3 Equalities, Human Rights and Data Protection

5.3.1 There are no Equalities, Human Rights and Data Protection implications in this report.

5.4 Staffing

5.4.1 There are no staffing implications in this report.

5.5 Accommodation

5.5.1 There are no accommodation implications in this report.

5.6 Community Safety/Crime and Disorder

5.6.1 There are no Community Safety/ Crime & Disorder implications in this report.

5.7 Sustainability

5.7.1 There are no sustainability implications in this report.

Appendices

None

Background papers

None