

*PART A

Report to: Overview and Scrutiny Committee
Date of meeting: 2 February 2012
Report of: Head of Legal and Property Services
Title: Previous Review Update: Services for the Deceased

1.0 **SUMMARY**

1.1 This report provides an update on the Services for the Deceased review recommendations, as requested by Policy Development Scrutiny Committee at its meeting held on 22 February 2011.

2.0 **RECOMMENDATIONS**

2.1 that Overview and Scrutiny Committee notes the latest update and considers whether the Task Group's recommendations have been met.

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Report approved by: Carol Chen, Head of Legal and Property Services

3.0 **DETAILED PROPOSAL**

- 3.1 Policy Development Scrutiny Committee agreed at its meeting on 15 June 2010 to establish a Task Group to review the services provided at the town's cemeteries. The original suggestion had been put forward by the Leadership Team.
- 3.2 The purpose of this review was to look at the current provision of services and to establish the future needs of the borough.
- 3.3 The Task Group's recommendations were forwarded to Cabinet and were considered at its meeting held on 13 December 2010.
- 3.4 Policy Development Scrutiny Committee reviewed Cabinet's response at its meetings held on 18 January and 22 February 2011.

- 3.5 The meeting on 18 January 2011 reviewed an action plan which had been drawn up by Community Services and each action was linked to the Task Group's recommendations and Cabinet's response. It was agreed at the meeting that the Task Group Chair, Councillor Watkin, would review the actions and add the relevant officer and the date the individual recommendation should be reviewed by the Scrutiny Committee.
- 3.6 At the meeting on 22 February 2011 the Scrutiny Committee reviewed the action plan and agreed to review the actions in a year. The action plan is attached as Appendix 2 to this report.
- 3.7 Appendix 1 sets out the original recommendations; the responses from Cabinet and officers and the Scrutiny Committee's comments and resolutions. It also includes the latest update from the Head of Community Services.

4.0 **IMPLICATIONS**

4.1 **Financial**

- 4.1.1 Should any recommendations involve either capital or revenue implications then the approval of Cabinet would be required.

4.2 **Legal Issues** (Monitoring Officer)

- 4.2.1 There are no legal implications in this report.

4.3 **Potential Risks**

- 4.3.1 None identified.

Appendices

Appendix 1 – Services for the Deceased review update

Appendix 2 – Action Plan considered by Policy Development Scrutiny Committee (18 January and 22 February 2011)

Appendix 3 – minutes of Cabinet (13 December 2010) and Policy Development Scrutiny Committee (18 January and 22 February 2011)

Background Papers

Services for the Deceased final report

Minutes of the Cabinet meeting held on 13 December 2010 and the responses to the individual recommendations

Minutes of the Policy Development Scrutiny Committee meetings held on 18 January and 22 February 2011

File Reference

None