

Part A

Report to: Audit Committee
Date of meeting: 6 December 2018
Report of: Head of Finance (shared services)
Title: Committee Work Programme

1.0 **Summary**

1.1 To review and make necessary changes to the Audit Committee's Work Programme

2.0 **Recommendations**

2.1 That the Committee considers and makes necessary changes to its Work Programme.

Contact Officer:

For further information on this report please contact: -
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Report approved by: Joanne Wagstaffe, Director of Finance

3.0 Details

3.1 The work programme is presented at each meeting of the Committee to enable any changes to be made and to provide Members with updated information on future meetings. The programme of reports scheduled to be presented to this Committee in financial year 2018/19 and 2019/20 are shown below;

| Date | Reports |
|--------------------------------------|--|
| <u>Financial Year 2018/19</u> | |
| March 2019 | <ul style="list-style-type: none">▪ External Audit Certification Work Report 2018/19▪ Accounting Policies 2018/19▪ SIAS Internal Audit Plans 2019/20▪ External Auditor Audit Plan 2019/20▪ Standing items |
| <u>Financial Year 2019/20</u> | |
| July 2019 | <ul style="list-style-type: none">▪ External Auditors Report and Approval of the 2018/19 Statement of Accounts▪ SIAS Internal Audit Annual Report 2018/19▪ Fraud Annual Report 2018/19▪ Annual Governance Statement 2018/19▪ Treasury Management Annual Report 2018/19▪ Freedom of Information 2018/19▪ Ombudsman report?▪ Standing items |
| September 2019 | <ul style="list-style-type: none">▪ External Auditors Annual Audit Letter 2018/19▪ SIAS Board Annual Report 2018/19▪ Ombudsman report?▪ Standing items |
| December 2019 | <ul style="list-style-type: none">▪ Treasury Management Mid-Year Report 2019/20▪ Risk Management Strategy▪ Draft Treasury Management Strategy 2020/21▪ Freedom of Information 2019/20▪ Standing items |
| March 2020 | <ul style="list-style-type: none">▪ External Audit Certification Work Report 2019/20▪ Accounting Policies 2019/20▪ SIAS Internal Audit Plans 2020/21▪ External Auditor Audit Plan 2019/20▪ RIPA▪ Standing items |

Standing items are: -

- SIAS Internal Audit Progress Report
- External Audit Progress Report – Recommendations
- Annual Governance Statement – Action Plan update
- Committee’s Work Programme

3.2 The annual statement accounts are to be produced and signed by the council's Chief Financial Officer by 31 May for the preceding financial year. The audited accounts need to be agreed and signed by Committee by 31 July.

4.0 **Implications**

4.1 **Financial**

4.1.1 None Specific.

4.2 **Legal Issues** (Monitoring Officer)

4.2.1 None Specific.

4.3 **Equalities**

4.3.1 None Specific.

4.4 **Potential Risks**

4.4.1 There are no risks associated with the decisions members are being asked to make.