



**WATFORD  
BOROUGH  
COUNCIL**

**Notice of Executive Key Decisions and Executive Decisions which are  
confidential under the terms of the  
Local Government Act 1972 Part 3 Schedule 12A**

Contact Officer: Sandra Hancock,  
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Date of Issue: 9 October 2020

- The Local Authorities (Executive Arrangements) (meetings and Access to Information) (England) Regulations 2012 require 28 days notice to be given of all Executive Key Decisions.
- A key decision involves expenditure or savings £250,000 and above or significantly affects two or more wards within Watford. If a decision is related to the Council's property investment portfolio a key decision involves sums of £3,000,000 and over.
- The Act also requires 28 days notice to be given of **all** Executive Part B (confidential) decisions where the public and press will be excluded from the meeting.

The public and press will be excluded from a meeting during an item of business whenever:

- (a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
  - (b) the decision-making body concerned passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them:  
or
  - (c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.
- The Act allows for representations to be made against an item being discussed in private, details of which must be published on the agenda for the meeting along with the Decision Making Body's response.
  - The list is updated and published on the Council's web-site as required.
  - Members of the public are entitled to view copies of the documents used in making a decision unless they are confidential or exempt under the provisions the Local Government Act. If you wish to view a document please contact the Democratic Services Manager (details above).
  - The decision dates listed are indicative and occasionally subject to change. Please contact Democratic Services if you wish to check the decision date for a particular item.

### **Membership of the Cabinet and their Portfolios:**

Mayor Peter Taylor

Strategic partnerships/external relationships and community safety

Councillor Karen Collett

Deputy Mayor and Portfolio Holder for **Community** – Equalities, Community cohesion, refugees, community engagement, third sector and community groups (outreach and impact) and community services (play/culture/sport, environmental health and licensing)

Councillor Stephen Johnson

**Property and Housing** – Property Investment Board, WBC asset base and private sector housing

Councillor Iain Sharpe

**Regeneration and Development** – Development Management, Planning Policy and Economic Development, Transport, Building Control, Parking and Projects and major projects

Councillor Tim Williams

**Client Services** – Outsourced services, client services, contract management and commissioning framework

Councillor Mark Watkin

**Resources and Customer Service** – Facilities Management, Emergency Planning and Business Continuity, Procurement, Legal and Democratic Services, Risk Management, Human Resources, Section 151, Customer Services and Shared Services

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
Joint Committee for the Herts Growth Board To establish a Joint Committee for the Herts Growth Board	Carol Chen Group Head of Democracy and Governance Tel: 01923 278350 carol.chen@watford.gov.uk	<b>Cabinet</b>  <b>Council</b>	October 2020  October 2020	Joint Committee for the Herts Growth Board	
Property Lease Regear Flexspace, Watford BP	Peter Hall Interim Head of Property peter.hall@watford.gov.uk	<b>Portfolio Holder for Property and Housing</b>	October 2020	Property Lease Regear	Part B – Paragraph 3, commercially sensitive information
Domestic Abuse Policy The policy concerning the council's responsibility and response to domestic abuse has been reviewed and refreshed.	Justine Hoy Head of Community Protection justine.hoy@watford.gov.uk	<b>Cabinet</b>	January 2021	Domestic Abuse Policy	
Safeguarding Policy The safeguarding policy that sets out the councils role and responsibilities has been reviewed and refreshed.	Justine Hoy Head of Community Protection justine.hoy@watford.gov.uk	<b>Cabinet</b>	January 2021	Safeguarding Policy	